

## ***CANCELLATION NOTICE***



# **Issue Resources Authority to Centers**

A handwritten signature in black ink that reads 'Bryan O'Connor'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Bryan O'Connor  
Associate Administrator for  
Safety and Mission Assurance

March 31, 2004  
Date

### DOCUMENT HISTORY LOG

Status (Draft/ Baseline/ Revision/ Canceled)	Document Revision	Effective Date	Description
Baseline		January 13, 2000	
Revision	A	April 14, 2000	Editorial correction to Section 2 note. Modified Definitions in 3.2, and 3.6, reference 4.2, Section 5 Flowchart decision labels and steps 6.02, 6.05, 6.07, and 6.08.
	B	February 1, 2002	Changed HOWI Author. Added customer list.
Cancellation		March 31, 2004	HOWI 7410-Q031 Cancelled this date

HOWI Author: Q/Paul Boellner

OSMA Staff Member Responsible for this HOWI: Q/Dale Moore

Customers for this HOWI: Internal: AA/SMA, Center SMA Directors  
External: none

### Quality Records

Record ID	Owner	Location	Media Electronic /hardcopy	Schedule Number & Item Number	Retention & Disposition
Allotment Request	OSMA Budget Analyst	OSMA BA Area: FY Execution and 506 notebooks	Hardcopy	Schedule: 7 Item: 22	Keep minimum of 5 years past expiration of funds then destroy
506 Documents	OSMA Budget Analyst	OSMA BA Area: 506 notebooks	Hardcopy	Schedule: 7 Item: 22	Keep minimum of 5 years past expiration of funds then destroy